

Job Description

Job title: PSD Lead

Responsible to: Curriculum Lead

Safeguarding:

Everyone who works at Releasing Potential has responsibility for promoting safeguarding and welfare of children.

Commitment to Safeguarding Children:

- To ensure awareness of School policy and procedures re Child Protection and Safeguarding
- To be aware of the signs and symptoms of abuse by participating in regular training
- To report all causes for concern to the Safeguarding Lead
- To ensure the safety and wellbeing of all children RP works with
- To liaise with Safeguarding Lead to ensure that all Chichester based staff, team are up to date on safeguarding training
- To report regularly to the Safeguarding Lead and immediately in the case of serious issues.
- To monitor the reporting and recording of safeguarding in the School and keep up to date on live safeguarding concerns

Overview of role:

To lead on PSD across the Releasing Potential School. To develop a programme of activities which will allow students to discover and develop their understanding of the curriculum area and improve social and emotional skills.

Main duties:

- To review and update the PSD scheme of work to ensure this is current, relevant and takes into account best practice
- To Liaise with Curriculum Lead and other members of SLT to ensure PSD is planned and delivered across the School in ways which take into account the needs and risks presented by students, and the requirements of curriculum and programme design
- To liaise with Curriculum Lead, other members of SLT and all relevant staff to ensure that PSD is co-ordinated and integrated into Releasing Potential as a whole
- To deliver PSD to students according to the age, ability, needs and risks of the individual
- To ensure that engagement and progress is measured and recorded according to Releasing Potential systems
- To train other staff at Releasing Potential in how to deliver simple CDT activities

- To provide high quality PSD resources, some of which are simple enough to be used in tutoring and mentoring sessions by other staff at Releasing Potential
- To monitor the work of staff who are delivering CDT activities and ensure that provision is child- centred and of a consistently high standard
- To lead group sessions in PSD as required by the timetable
- To drive CDT projects which help build a sense of community across RP
- To explore potential for RP students to become involved in PSD-related projects in the wider community
- To attend and contribute to daily debrief with the Releasing Potential site team where possible

Additional duties:

- To liaise with parents and carers as necessary
- To contribute to students' termly reports
- To attend all Releasing Potential meetings